****

**CURRICULUM VITAE**

**Balasuriya Arachchillage Pradeep Sandaruwan Karunarathna**

**237/17, Makandana, Madapatha, Piliyandala**

**Mobile : 0714794311**

**Home : 0112703014**

**E-mail :** [**pradeep808595@gmail.com**](mailto:pradeep808595@gmail.com)

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**Personal Information**

**Name in full : Balasuriya Arachchillage Pradeep Sandaruwan Karunarathna**

**Date of Birth : 4th December 1992**

**Address : 237/17, Makandana, Madapatha, Piliyandala**

**Nationality : Sri Lankan**

**Gender : Male**

**Marital status : Single**

**N.I.C. No. : 923390740V**

**Religion : Buddhism**

**School Attended : \* Piliyandala Somaweera Chandrasiri -**

**Primary School**

**\* Lumbini College – Colombo 5**

**Academic Qualifications**

**GENERAL CERTIFICATE OF EXAMINATION (ORDINARY LEVEL) - 2008**

|  |  |  |
| --- | --- | --- |
| **SUBJECT** | **RESULT** |  |
| Buddhism | Very Good Pass | B |
| Sinhala Language | Credit Pass | C |
| History | Credit Pass | C |
| Mathematics | Credit Pass | C |
| Business Studies & Accounting | Credit Pass | C |
| Information Communication Technology | Credit Pass | C |
| Science | Credit Pass | C |
| English Language | Credit Pass | C |
| Music (Oriental) | Simple Pass | S |

**GENERAL CERTIFICATE OF EXAMINATION (ADVANCED LEVEL) - 2012**

|  |  |  |
| --- | --- | --- |
| **SUBJECT** | **RESULT** |  |
| Economics | Simple Pass | S |
| Business Studies | Very Good Pass | B |
| Accounting | Simple Pass | S |

**GENERAL INFORMATION TECHNOLOGY (ADVANCED LEVEL) – 2010**

|  |  |  |
| --- | --- | --- |
| **SUBJECT** | **RESULT** |  |
| General Information Technology | Simple Pass | S |

**Experience**

* Diligent Consulting Group Private Ltd

Post of Junior Executive HR Solutions (09th July 2013 – 02nd October 2013)

**Other Qualifications**

* Presently I am following **Certificate in Entrepreneurship & Small Business Management** (English Medium) at The Open University of Sri Lanka.
* Completed **Diploma in Business & Information Technology Course** & **Diploma in Human Resource Management Course** (English Medium) at Siksil Institute of Business & Technology ( Pvt ) Ltd – Nugegoda.
* Successfully completed **SPOKEN ENGLISH (PRELIMINARY LEVEL),** Conducted by the Royal Institute.
* Completed **CERTIFICATE LEVEL EXAMINATION in SPOKEN ENGLISH at** London College of Higher Studies (Pvt) Ltd.

* Proficiency in Computer environment with;

1. Ms Office Applications **-** Ms Word, Ms Excel, Ms Power Point,

Internet & E-mail

1. Having undergone the six month Training programme in **GRAPHIC DESIGN** held in September 2009, conducted by the Institute of Colombo Information Technology. (Niroshan Padukka Praja Sathkara Sansadaya)
2. Having undergone the six month Training programme in **HARDWARE** held in January 2009, conducted by the Institute of Colombo Information Technology. (Niroshan Padukka Praja Sathkara Sansadaya)

* Passed Daham Pasal (Dhamma Schools) final Certificate Examination – 2009

(Sripathi Daham Pasala, Sri Vijayasundararamaya, Kesbewa)

1. Life of the Buddha S
2. Buddhism & Proficiency in Pali S
3. History of Buddha Sasana C
4. Buddhist Culture S

**Extra Curricular Acti**v**ities**

* Member of the Daham Pasal Prefect Team – 2007 to 2008 (Sripathi Dhamma School, Sri Vijayasundararamaya, Kesbewa).
* Member of Cadet Platoon of LUMBINI VIDYALAYA, 3rd BATTALION, Boys Assessment Camp held at the National Cadet Corps Training Centre, Rantembe. **(From 2nd June 2008 to 9th June 2008 & 9th September 2011 to 16th September 2011)**

**Subjects tested -** Leadership / Live Firing / Map Reading / Field Craft / Confidence Building Course / Regimental Duties / General Knowledge / Physical Training / Drill, Music and Band Display / First Aid / Defence Competencies .

**Additional Information**

**Abilities and Attitude** - Ready to work within a team / Ready to hard working / Fast /

Accurately / Have a high motivation to be a successful person / Discipline / Open-minded.

**Non Related Referees**

1. T.D. Weerasinghe

Lecturer

Department of HRM

University of Sri Jayewardehepura

Gangodawila

Tel: 0112802010

Mobil: 0779790722

E-mail: tdtmdananjaya@gmail.com

1. Amila Bandara

Manager – Administration

Siksil Tnstitute of Business and Technology (Pvt) Ltd

NO. 08, Pietersz Place,

Kohuwala.

Tel: 0114367355 / 0112768710

Mobil: 0773508945

E-mail: amila@siksil.com

I do hereby certify that the above particulars furnished by me are true & correct to the best of my knowledge and forward the same for your kind consideration.

**Date:** / / **\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_**

**Signature**